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| **RaDaR limited analysis application form** |
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| Thank you for your interest in data held in the UK Kidney Association’s (UKKA) National Registry of Rare Kidney Diseases (RaDaR). All calculations of data completeness and statistical analyses are conducted by substantive employees of the UKKA who then share the information with successful applicants. The first step in applying for RaDaR data is to complete an expression of interest (EoI) available from the [Apply to access RaDaR data analyses](https://renal.org/audit-research/how-access-data/radar-data/apply-access-radar-data-analyses) webpage. If your EoI for an UKKA statistician to conduct a small number of analyses (up to 2 tables or figures) is approved, you will be invited to complete this limited analysis application form – **do not complete this form until asked to do so.** If your EoI requested more extensive analyses and was approved, you will have been invited to complete the full analysis application form.To help us process your application, please answer the questions below as fully as you can and then email your form to nbn-tr.RADAR@nhs.net.Your application will be assessed by the RaDaR team and you will receive a decision within 2 weeks. If approved, the tables and/or figures will usually be released within another 4 weeks. **Please see conditions of using RaDaR aggregate data at the end of the form and remember to sign the declaration.**  |
| **UKKA use only** |
| Application number |  |
| Date received |  |
|  |
| **Applicant please complete all the following fields** |
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| Project title |  |
| Main applicant |  |
| Institution/organisation |  |
| Email address |  |
|  |
| What data would you like?If you are requesting tables, please provide dummy tables indicating the rows and columns that will need populating. If you are requesting figures, please define the axes. Please specify the cohort (and/or sub groups) you wish the data presented by. |
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| What will you use the data for? |
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| How will this work benefit patients? |
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| List any other datasets or sources you will be using |
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| Is this a one-off or regular (e.g. annual) request? |
|  |
| Is there an ideal date by when you would receive the data? |
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| Conditions of using RaDaR aggregate data |
| * Data must be destroyed once the results of the study are published.
* Data are released for specific projects to specific people. RaDaR data cannot be used for other research projects by the same researchers or used by other researchers for any purpose, without prior RaDaR approval.
* Authorship:
	+ RaDaR or the relevant rare disease group(s) (RDG) must be included as an author on any outputs that incorporate results derived from RaDaR data (affiliation: UK Renal Association, Bristol, UK).
	+ Individuals connected with RaDaR or the UK Kidney Association who make a significant contribution to the analysis of RaDaR data must be offered authorship on any outputs that incorporate results derived from RaDaR data.
	+ All authors must be given adequate time to review and approve outputs prior to submission for publication.
	+ The RaDaR must be notified when outputs based on RaDaR data are published.
	+ The following acknowledgement must be used in all outputs:

*We thank all patients who participate in the National Registry of Rare Kidney Diseases (RaDaR).* |
| Declaration |
| In signing this declaration, the applicant confirms that all the information they have provided on this form is, to the best of their knowledge, accurate and that they have the authority to submit this application on behalf of their organisation and co-applicants. The personal information you submit to the RaDaR on the analysis application form will be used to process your application and will only be viewed by employees of the UK Kidney Association. The UK Kidney Association relies on legitimate interest (GDPR article 5(1)(f)) as its legal basis for processing data for the application process. Should you have any questions about how your data will be processed, or wish to exercise your data subject’s rights, please contact the Renal Association’s data protection officer, Tom Gray: tom.gray@renalregistry.nhs.uk |
| Signature |
| Name (print) |  |
| Role |  |
| Date |  |
| Signature |  |
|  |
| Please return your completed analysis application form tonbn-tr.RADAR@nhs.net |