NEPHwork AKI care audit – how to upload your audit data to the UKRR
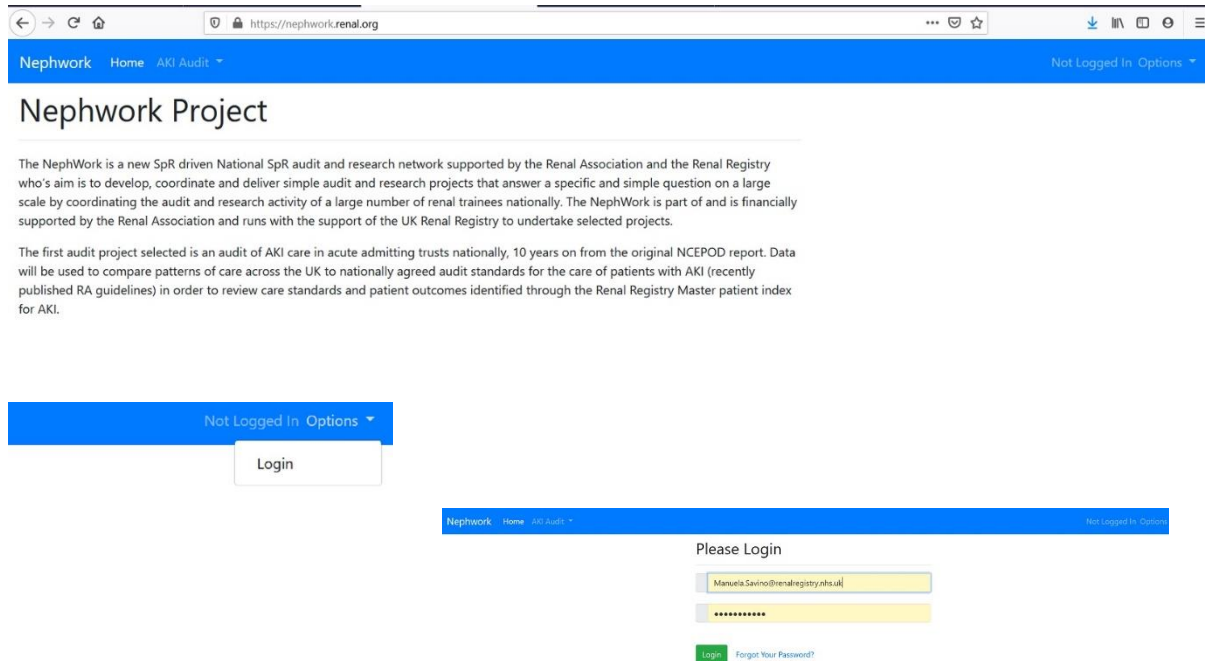
Audit of acute kidney injury (AKI) against the Renal Association's clinical practice guideline for AKI (2019) in patients with AKI stage 2 and stage 3 admitted to NHS hospital trusts in England and Wales

Audit period: 1st December 2020 – 31st January 2021

Where can I find the transfer data portal and my login details?

The NEPHwork transfer data portal is available at: https://nephwork.renal.org/

You should have been sent your personal login details. If this hasn't happened yet, please let us know as soon as possible (nephwork@renalregistry.nhs.uk). Once you have your login details, you'll be able to access the portal. You can change your password after your first login and any time thereafter by selecting the "forgot your password" option.

If you have any problems or concerns, please don't hesitate to get in touch with us.

What will I see after my first login?

Once you are logged in, you will be on the homepage where you will find a short introduction about NEPHwork. From the menu, you can access the AKI project and the "AKI Audit Records" where you will find the list of patients for you to complete.

In the portal, each enlisted hospital is associated with the main renal centre. Members enrolled from the same hospital will see the same list of patients.

How do I start to fill out the data?

When you start filling out information about a specific patient, that patient will be automatically assigned to you and will not be available for completion by the other members enrolled in NEPHwork from the same hospital. The number of patients on the list has been selected on the basis of the availability of cases in the specific period covered by this audit, as well as the number of members enlisted from the hospital to contribute to the collection of data. The list of patients to audit should be distributed equally among the members collecting data from each hospital. The data collection period has been defined between 1st December 2020 and 31st January 2021. Please get in touch if you need more time.

For each patient, you will see the following information: Hospital, Admission Date, NHS number, DOB, Name, Reviewer (that is the person to whom the patient has been assigned) and whether the data collection pro forma for the patient has been completed or not.

How is the pro forma structured and what must I do?

By clicking on the patient's NHS number, you will gain access to the electronic pro forma, which consists of 9 sections.
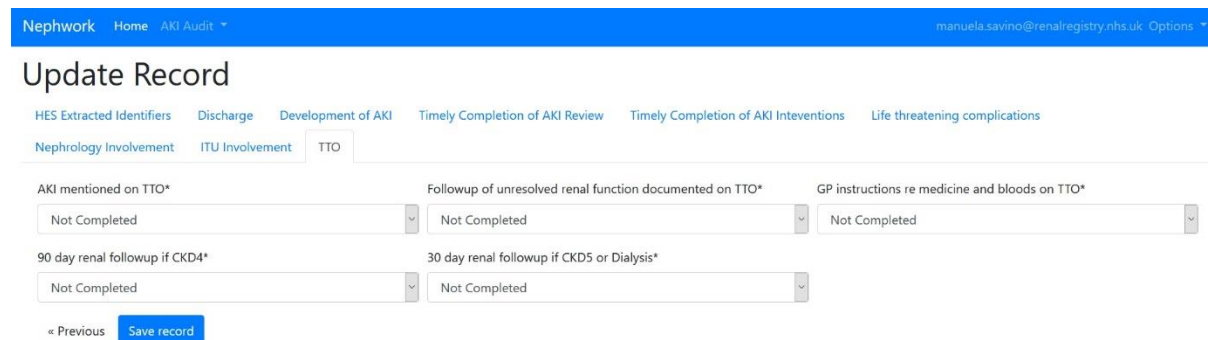

You can save the pro forma at any time and complete it later if necessary. **To save the records entered you must go to the last page of the pro forma (TTO).**

You insert the specific information into each box of the pro forma (i.e. a date) or choose an option from the drop-down menu. **Please note, for the success of the AKI audit it is essential that you complete each box and section of the pro forma, bearing in mind that "Not completed" will be interpreted as information not found/missing. You must also save the pro forma on the last page as described above.** At the UKRR we can monitor data collection and it is possible, therefore, that we will get in touch if we notice a delay in data collection.

Please contact us if your personal circumstances change and you are no longer able to contribute effectively to the project.

Thank you so much for your participation and do not hesitate to get in touch for more information and support using our nephwork@renalregistry.nhs.uk e-mail box.

Good luck to everyone!

Dr Manuela Savino (UKRR clinical research fellow), on behalf of the NEPHwork steering committee and NEPHwork UKRR Team